

AUTHORIZATION FORM



Name of the organization: Emmanuel United Methodist Church

FOR OFFICE USE ONLY	ENVELOPE/DONOR #	DATE
Effective date of authorization: ____/____/____ (We will start this program on April 1, 2014.)		
Type of authorization: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> New authorization <input type="checkbox"/> Change banking information </div> <div> <input type="checkbox"/> Change donation amount <input type="checkbox"/> Discontinue electronic donation </div> <div> <input type="checkbox"/> Change donation date </div> </div>		
Last Name		First Name
Address		
City		State Zip
Email Address		
DATE OF FIRST DONATION: ____/____/____	FREQUENCY OF DONATION: <input type="checkbox"/> Weekly – Mondays <input type="checkbox"/> Semi-Monthly – 1 st and 15 th <input type="checkbox"/> Monthly on the 1 st <input type="checkbox"/> Monthly on the 15 th	FUNDS: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> General/Operating <input type="checkbox"/> Mortgage <input type="checkbox"/> Memorial <input type="checkbox"/> Missions/Faith Promise <input type="checkbox"/> Communion <input type="checkbox"/> _____ </div> <div> AMOUNTS: \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ Total \$ _____ </div> </div>
ANNUAL CONTRIBUTIONS <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Easter offering \$ _____ <input type="checkbox"/> Thanksgiving offering \$ _____ <input type="checkbox"/> Christmas offering \$ _____ </div> <div> Date to be transferred ____/____/____ Date to be transferred ____/____/____ Date to be transferred ____/____/____ </div> </div>		
CHECKING / SAVINGS	Please debit my donation from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (attach a voided check below)	
	Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____ <div style="text-align: center; margin-top: 10px;"> </div>	
I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.		
Authorized Signature: _____ Date: _____		

If using a checking account, please attach a voided check at the bottom of this page.